COVER SHEET FOR AMENDMENT OF POST-TRAVEL SUBMISSION

Date/Time Stamp

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SECRETARY OF THE SENATE
PUBLIC RECORDS

2018 DEC 21 PM 2: 47

Instructions: Use this form as a cover sheet for any paperwork you may need to submit to the Office of Public Records in order to make your Privately Sponsored Post-Travel Submission complete in accordance with Rule 35. Only complete this form if you need to submit an amendment to a post-travel filing you have already submitted.

SUBMIT DIRECTLY TO THE OFFICE OF PUBLIC RECORDS IN 232 HART BUILDING

Katherine I hompson
Name of Traveler:
Senator Mike Lee
Employing Office/Committee:
The Heritage Foundation
Travel Expenses Paid by (List all sources):
Wednesday, October 24, 2018-Friday, October 26, 2018
Travel Date(s):
Full list of invitees for the trip
Description/Title of Attached Forms:
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Purpose of Amendment (describe the reason for amending original submission):
Purpose of the amendment is to include the full list of invitees as part of the PSTCF
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<u>-</u>

12/21/2018 (Date) (Signature of Traveler)

PRIVATE SPONSOR TRAVEL CERTIFICATION FORM

This form must be completed by any private entity offering to provide travel or reimbursement for travel to Senate Members, officers, or employees (Senate Rule 35, clause 2). Each sponsor of a fact-finding trip must sign the completed form. The trip sponsor(s) must provide a copy of the completed form to each invited Senate traveler, who will then forward it to the Ethics Committee with any other required materials. The trip sponsor(s) should NOT submit the form directly to the Ethics Committee. Please consult the accompanying instructions for more detailed definitions and other key information.

The Senate Member, officer, or employee MUST also provide a copy of this form, along with the appropriate travel authorization and reimbursement form, to the Office of Public Records (OPR), Room 232 of the Hart Building, within thirty (30) days after the travel is completed.

1.	Sponsor(s) of the trip (please list all sponsors): The Heritage Foundation				
2.	Description of the trip: Three-day educational conference to teach Congressional staffers about leadership and policy.				
3.	Dates of travel: 10/24/2018 - 10/26/2018				
4.	Place of travel: Bedford, PA				
5.	Name and title of Senate invitees: See Attached				
6.	I certify that the trip fits one of the following categories: (A) The sponsor(s) are not registered lobbyists or agents of a foreign principal and do not retain or employ registered lobbyists or agents of a foreign principal and no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee at any point throughout the trip. -OR-				
	(B) The sponsor or sponsors are not registered lobbyists or agents of a foreign principal, but retain or employ one or more registered lobbyists or agents of a foreign principal and the trip meets the requirements of Senate Rule 35.2(a)(2)(A)(i) or (ii) (see question 9).				
7 .	I certify that the trip will not be financed in any part by a registered lobbyist or agent of a foreign principal. - AND -				
	I certify that the sponsor or sponsors will not accept funds or in-kind contributions earmarked directly or indirectly for the purpose of financing this specific trip from a registered lobbyist or agent of a foreign principal or from a private entity that retains or employs one or more registered lobbyists or agents of a foreign principal.				
8.	I certify that: The trip will not in any part be planned, organized, requested, or arranged by a registered lobbyist or agent of a foreign principal except for de minimis lobbyist involvement. -AND-				
	The traveler will not be accompanied on the trip by a registered lobbyist or agent of a foreign principal except as provided for by Committee regulations relating to lobbyist accompaniment (see question 9).				

9.	USE ONLY IF YOU CHECKED QUESTION 6(B) I certify that if the sponsor or sponsors retain or employ one or more registered lobbyists or agents of a foreign principal, one of the following scenarios applies:
	(A) The trip is for attendance or participation in a one-day event (exclusive of travel time and one overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip. - OR -
	 □ (B) The trip is for attendance or participation in a one-day event (exclusive of travel time and two overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip (see questions 6 and 10). - OR -
	(C) The trip is being sponsored only by an organization or organizations designated under § 501(c)(3) of the Internal Revenue Code of 1986 and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee at any point throughout the trip.
10.	USE ONLY IF YOU CHECKED QUESTION 9(B) If the trip includes two overnight stays, please explain why the second night is practically required for Senate invitees to participate in the travel:
11.	An itinerary for the trip is attached to this form. I certify that the attached itinerary is a detailed (hourby-hour), complete, and final itinerary for the trip.
12.	Briefly describe the role of each sponsor in organizing and conducting the trip:
	The Heritage Foundation is the sole sponsor of the trip and is solely responsible for its execution.
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13.	Briefly describe the stated mission of each sponsor and how the purpose of the trip relates to that mission:
	The Heritage Foundation is a research and educational institution whose mission is to formulate and
	promote conservative public policies. This conference is part of that educational mission.
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14.	Briefly describe each sponsor's prior history of sponsoring congressional trips:
	The Heritage Foundation hosted similar conferences in 2016 and 2017. Additionally, Heritage has hosted
	numerous staff-level conferences connected to educational fellowships, as well as an annual member
	level conference for members of the House of Representatives.

The Heritage Foundation hosts around 400 events on Capitol Hill each year. These include educational						
fellowships, topical b	oriefings, and working gro	ups.				
•						
Total Expenses for E	ach Participant:					
	Transportation Expenses	Lodging Expenses	Meai Expenses	Other Expense		
	\$50.96	\$188.00	\$138.00	\$20 book		
Good Faith estimate	(\$25.48 each way)	(\$94/night)	10/24 total: \$49 10/25 total: \$51 10/26 total: \$38	notebooks,		
Amounts						
participation or b) the congressional partici	trip involves an event that the trip involves an event the pation: specifically with regard to	nat is arranged or o	rganized specifically	_		
participation or b) the congressional participation. This trip is arranged	pation: specifically with regard to	congressional par	rganized specifically	_		
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participation or b) the congressional participation. This trip is arranged. Reason for selecting Bedford, Pennsylvar	pation: specifically with regard to the location of the event	congressional parent or trip	ricipation.	with regard to		
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21.	Describe how the daily expenses for lodging, meals, and other expenses provided to trip participants compares to the maximum per diem rates for official Federal Government travel:				
	The lodging expenses are equal to the federal per diem rate for Bedford, PA				
	The meal expenses are at or below the federal per diem rate for Bedford, PA.				
22.	Describe the type and class of transportation being provided. Indicate whether coach, business-class or first class transportation will be provided. If first-class fare is being provided, please explain why first-class travel is necessary:				
	Attendees will travel in a coach class charter bus				
23. 24.	I represent that the travel expenses that will be paid for or reimbursed to Senate invitees do not include expenditures for recreational activities, alcohol, or entertainment (other than entertainment provided to all attendees as an integral part of the event, as permissible under Senate Rule 35). List any entertainment that will be provided to, paid for, or reimbursed to Senate invitees and explain why the entertainment is an integral part of the event: None.				
25 .	I hereby certify that the information contained herein is true, complete and correct. (For trips involving more than one sponsor, you must include a completed signature page for each additional sponsor): Signature of Travel Sponsor:				
	Name and Title: Thomas Binion, Vice President, Congressional & Executive Branch Relations				
	Name of Organization: The Heritage Foundation				
	Address: 214 Massachusetts Ave NE, Washington, DC 20002				
	Telephone Number: 202-608-6188				
	Fax Number:				
	E-mail Address: thomas.binion@heritage.org				



2018 Emerging Leaders Conference

Wednesday, October 24 – Friday, October 26, 2018 Omni Bedford Springs Hotel | Bedford, PA

Invitation List

Adam	Ryan	Office of Sen. Thom Tillis	Staff Assistant
Adams	Tripp	Office of Sen. Johnny Isakson	Staff Assistant
Albrecht	Madison	Office of Rep. Michael Burgess	Staff Assistant
Alden	Rachel	Office of Rep. Bill Posey	Legislative Correspondent
Anderson	Carly	Office of Rep. Tim Walberg	Legislative Correspondent
Andrade	Barbara	Office of Rep. Mia Love	Staff Assistant
Arkoosh	Kevin	Office of Sen. Jim Risch	Constituent Services Representative
Auray	Chris	Office of Rep. Brian Fitzpatrick	Legislative Correspondent
Baker	Samantha	Office of Rep. Glenn Grothman	Executive Assistant / Legislative Aide
Ballantyne	Jonathan	Office of Sen. David Perdue	Legislative Correspondent
Balmert	Abigail	Office of Rep. Andy Harris	Legislative Correspondent
Barkley	Chris	Senate Republican Policy Committee	Policy Director
Barth	Zack	Office of Rep. Roger Williams	Legislative Assistant
Barton	Carter	Office of Rep. Virginia Foxx	Legislative Correspondent
Bashur	Bryan	Office of Sen. Ted Cruz	Staff Assistant
Bayles	Chris	Office of Rep. Gary Palmer	Legislative Aide
Bennett	Parker	Office of Rep. Mike Kelly	Staff Assistant
Bensur	Will	Office of Rep. John Katko	Staff Assistant
Bice	Victoria	Office of Rep. Diane Black	Staff Assistant
Bishop	Matthew	Office of Rep. Bradley Byrne	Staff Assistant
Bolam	Brooke	Office of Rep. David Schweikert	Staff Assistant
Brennan	Andrew	Office of Rep. Jodey Arrington	Communications Assistant / Legislative Correspondent

Brookshire	Emma	Office of Rep. Louie Gohmert	Research Assistant
Cadock	John	Office of Rep. Alex Mooney	Legislative Correspondent
Calandra	Adam	Office of Sen. Ben Sasse	Legislative Correspondent
Camacho	Paul	Office of Rep. Glenn Thompson	Legislative Fellow
Carman	MeKenna	Office of Rep. Scott DesJarlais	Scheduler/Executive Assistant
Carrasco	Enrique	Office of Rep. Andy Biggs	Legislative Correspondent
Castleberry	Elizabeth	Office of Sen. Ted Cruz	Staff Assistant
Chelak	Christian	Office of Sen. Pat Toomey	Legislative Correspondent
Chester	Clayton	Office of Rep. Trey Gowdy	Staff Assistant
Clark	Philipp	Office of Rep. Tom Rice	Legislative Correspondent
Coffman	Sarah	Office of Rep. James Comer	Legislative Correspondent
Correll	Charles	Office of Rep. Trey Gowdy	Staff Assistant
Covert	Matt	Office of Rep. David Schweikert	Staff Assistant
Craig	Halie	Office of Sen. Pat Toomey	Legislative Correspondent
Davern	Katie	Office of Sen. Mike Lee	Correspondence Coordinator
Dawson	Kevin	Office of Rep. Mike Kelly	Legislative Aide
Decker	Brad	Office of Rep. Mo Brooks	Legislative Correspondent
Devlin	Kathleen	Office of Rep. Doug LaMalfa	Correspondence Coordinator
Dews	Elizabeth	Office of Rep. Ted Budd	Director of Scheduling and Operations
Dickerson	Matt	Republican Study Committee	Policy Director
Doggett	Morgan	Office of Rep. Rodney Davis	Staff Assistant
DuBois	L. Pierre	Office of Rep. Kay Granger	Staff Aide
Earwood	Elizabeth	Office of Rep. Gary Palmer	Staff Assistant
Easton	Isaac	Office of Sen. Mike Lee	Legislative Staff
Eisenberger	Andrew	Office of Rep. Dana Rohrabacher	Legislative Assistant
Evans	Rodney	Office of Sen. Mike Lee	Legislative Correspondent
Farmer	Zach	Office of Rep. Warren Davidson	Legislative Correspondent
Flanigan	Patrick	Office of Sen. John Kennedy	Legislative Correspondent
Florian-Sainz	Jocelynne	Office of Sen. Jim Risch	Correspondence Specialist
Frauenfelder	Calvin	House Natural Resources Committee	Clerk
Fuentes	Joe	Office of Rep. Ken Calvert	Legislative Assistant
Fulton	Austin	Office of Rep. John Curtis	Staff Assistant / Legislative

			
			Correspondent
Gailey	Robert	Office of Rep. Chris Stewart	Legislative Correspondent/Intern Coordinator
Gates	Zachary	Office of Rep. Ann Wagner	Legislative Correspondent
Geis	Karalee	Office of Rep. Bruce Westerman	Staff Assistant
Giglierano	Vincent	Office of Rep. Glenn Grothman	Legislative Assistant
Gilbert	Sarah	Office of Rep. George Holding	Legislative Aide
Gillespie	Lauren	Office of Rep. Ted Yoho	Legislative Correspondent
Glasgow	Savannah	Office of Rep. Gus Bilirakis	Staff Assistant
Gollinger	Joe	Office of Rep. Peter Roskam	Staff Assistant
Gordon	Ariel	Office of Sen. Ted Cruz	Legislative Correspondent
Gottesman	Aaron	HSGAC, Federal Spending Oversight Committee	Research Assistant
Green	Alexa	Office of Sen. Jim Risch	Scheduler
Grigoryan	Juliya	Counsel	House Committee on Science, Space, and Technology
Hadden	Emily	Office of Rep. Neal Dunn	Staff Assistant
Hance	Elizabeth	Office of Rep. Mo Brooks	Press Secretary
Handy	Bridget	Office of Rep. Bruce Poliquin	Staff Assistant
Hart	Jacob	Office of Sen. Mike Lee	Legislative Correspondent
Heartsill	William	Office of Sen. Lamar Alexander	Press Assistant
Heigis	Eric	Office of Rep. Dave Brat	Legislative Assistant
Hennessy	Michael	Office of Rep. Warren Davidson	Staff Assistant
Heyrich	Samantha	Office of Sen. Pat Toomey	Staff Assistant
Но	Andy	Office of Sen. Mike Lee	Staff Assistant
Holden	Drew	Office of Rep. Paul Gosar	Legislative Assistant
Iwaskiw	Jonathan	Office of Sen. Ted Cruz	Correspondence Manager
Jeremiah	Dylan	Office of Sen. Ben Sasse	Staff Assistant
Jewett	Hayden	Office of Rep. John Culberson	Legislative Assistant
Johnson	Crystal	Office of Rep. John Ratcliffe	Scheduler
Johnson	Paul	Office of Rep. Rob Bishop	Legislative Assistant
Johnson	Miles	Office of Sen. Cindy Hyde-Smith	Constituent Services Representative
Jones	Elizabeth- Burton	Office of Rep. Steve Chabot	Press Aide

Jones	Lindley	Office of Rep. Walter Jones	Staff Assistant / Legislative Correspondent
		Office of Sen. Jeff Flake, Judiciary	i e e e e e e e e e e e e e e e e e e e
Jones	Andrea	Committee	Legislative Correspondent
Kaye	Charlotte	Office of Sen. David Perdue	Legislative Correspondent
Kaye	Charlotte	Office of Sen. David Perdue	Legislative Correspondent
Kays	Garrett	Office of Sen. Jerry Moran	Legislative Correspondent
Keller	Hannah	Office of Rep. Martha Roby	Legislative Correspondent
Kempler	Jeffrey	Office of Rep. Jim Banks	Staff Assistant
Kennedy	Colleen	Office of Rep. Steven Palazzo	Legislative Aide
Keyes	Andrew	Office of Rep. Louie Gohmert	Senior Legislative Assistant
Kirby .	Brandon	Office of Rep. Rod Blum	Legislative Correspondent
Kjergaard	Ali	Office of Rep. Dave Brat	Staff Assistant
Kuchta	Jordan	Senate Judiciary Committee	Staff Assistant / Legislative Correspondent
Kugler	Rebecca	Office of Rep. Devin Nunes	Media Assistant
Kunasek	Hannah	Office of Sen. Ted Cruz	Staff Assistant
LaGrave	Aimee	Office of Rep. Louie Gohmert	Assistant Legislative Correspondent
LaJoie	Taylor	Office of Sen. Mike Lee	Legislative Correspondent
Lane	Will	Office of Rep. Jeff Duncan	Staff Assistant
Lange	Dylan	Office of Rep. Mike Gallagher	Legislative Correspondent
Laven	Zack	Office of Rep. David Schweikert	Legislative Correspondent
Lefaive	Erica	Office of Rep. Randy Weber	Legislative Correspondent
Lenz	Catherine	Office of Rep. Tom Emmer	Legislative Correspondent
Lepire	Camille	Office of Rep. David Schweikert	Legislative Correspondent
Levine	Doug	Office of Rep. Paul Gosar	Staff Assistant ·
Lewis	Katherine	Office of Rep. Devin Nunes	Staff Assistant
Lindow	Michaila	Office of Rep. Mo Brooks	Legislative Correspondent
Linton-Smith	Steve	Office of Rep. Mike Coffman	Legislative Aide
Lopez	Janessa	Office of Rep. Ken Buck	Legislative Correspondent
Louis-Charles	Nadgey	Office of Rep. Jodey Hice	Communications Director
Madan (Hansen)	Carolyn	Office of Sen. Mike Lee	Legislative Correspondent
Marsh	James	Office of Rep. Mike Kelly	Legislative Aide
			

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Marvel	Toby	Office of Rep. Michael Turner	Staff Assistant
McBride	Erin	Office of Rep. David Rouzer	Staff Assistant
McCabe	Sean	Office of Rep. David Rouzer	Legislative Correspondent
McCarthy	Dan	Office of Sen. Jim Risch	Staff Assistant
McGhie	Lisa	Office of Rep. Steve Chabot	Scheduler
McKay	Elizabeth	Office of Sen. Johnny Isakson	Legislative Correspondent
Mills	Thomas	Office of Rep. Trent Kelly	Legislative Correspondent
Morales	MacKenzie	Office of Rep. Tom Garrett	Press Secretary
Morgan	Kate	Office of Rep. Alex Mooney	Scheduler
Morgan	Ashley	Office of Rep. Bruce Poliquin	Staff Assistant / Legislative Correspondent
Murphy	John	Office of Rep. Kay Granger	Legislative Correspondent
Muscolini	John	Office of Rep. Kay Granger	Staff Assistant
Nail	Sarah Hope	Office of Rep. Michael Cloud	Legislative Staff
Neumeyer	Ayla	Office of Sen. Jim Risch	Constituent Services Representative
O'Connell	Molly	Office of Rep. Warren Davidson	Scheduler/Executive Assistant
Osborn	Claire	Office of Rep. Andy Barr	Legislative Aide
Ouimette	Justin	House Freedom Caucus	Executive Director
Pic	Jordan	Office of Rep. Virginia Foxx	Scheduler
Picozzi	Joe	Office of Rep. Kevin McCarthy	Staff Assistant
Posada Martinez	Ivel	Office of Sen. Ben Sasse	Legislative Fellow
Proffitt	Gavin	Republican Study Committee	Legislative Assistant
Prus	Julia	Office of Rep. Brad Wenstrup	Legislative Assistant/Legislative Correspondent
Pryor	Victoria	Office of Rep. Gary Palmer	Legislative Correspondent
Redd	Dillon	Office of Rep. John Curtis	Staff Assistant / Legislative Correspondent
Restuccia	Dominic	Office of Rep. Mike Bishop	Legislative Assistant
Rockwell	Nick	Office of Rep. Glenn Thompson	Legislative Assistant
Rusher	Paige	Office of Rep. Andy Barr	Legislative Aide/Press Assistant
Seideman	Tina	Office of Rep. Andy Biggs	Scheduler
Shaw	Shelby	Office of Rep. Bradley Byrne	Legislative Correspondent
Shelton	John	Office of Rep. Bill Posey	Staff Assistant



Sirls	Lauren	Office of Rep. James Comer	Staff Assistant
Smith	Danny	Office of Rep. Bill Flores	Staff Assistant
Smith	Heather	Office of Rep. Bob Goodlatte	Legislative Correspondent / Communications Assistant
Smolinsky	Steve	House Foreign Affairs Committee	Staff Associate
Smoloski	Walter	Office of Rep. Andy Harris	Staff Assistant
Sowell	Tucker	Office of Rep. Kay Granger	Staff Assistant
Spencer	Tanner	Office of Rep. Jim Banks	Legislative Correspondent
Stechschulte	William	Office of Rep. Paul Gosar	Legislative Correspondent
Stechschulte	Alissa	Office of Sen. Pat Toomey	Staff Assistant
Taylor	Lydia	Office of Rep. Marsha Blackburn	Staff Assistant
Taylor	Gloria	Office of Rep. Rob Wittman	Communications Assistant
Teixeira	Mimi	Office of Sen. Mike Lee	Legislative Correspondent
Thaler	Shelbie	Office of Rep. Tom Emmer	Scheduler
Theodossiou	Taylor	Office of Rep. Patrick McHenry	Press Secretary
Thompson	Jessica	Office of Rep. Daniel Webster	Staff Assistant
Thompson	Katherine	Office of Sen. Mike Lee	Legislative Correspondent
Turner	Shannon	Office of Rep. Leonard Lance	Legislative Correspondent
Vance	Alexa	Office of Rep. John Ratcliffe	Press Assistant
Wackman	Thomas	Office of Rep. Jeff Denham	Legislative Correspondent
Walls	Katelyn	Office of Rep. Phil Roe	Staff Assistant
Warren	Jim	Office of Sen. Tim Scott	Staff Assistant
Waskowsky	Kim	Office of Rep. Karen Handel	Legislative Correspondent
Wenk	Braxton	Office of Sen. Tom Cotton	Administrative Director
Wentzel	Josh	Office of Rep. Mark Meadows	Legislative Assistant
Werner	Sara	Office of Rep. Virginia Foxx	Legislative Correspondent
Wilkinson	Mitchell	Office of Rep. Steve Russell	Staff Assistant
Willox	Kendyl	Office of Sen. Ted Cruz	Staff Assistant
Wilson	Jordan	Office of Rep. Rob Wittman	Scheduler / Office Manager
Wilson	Tanner	Office of Sen. Ted Cruz	Digital Media Coordinator
Woodward	Josh	Office of Rep. Ted Yoho	Legislative Assistant
Wrede	Katie	Office of Rep. Raul Labrador	Legislative Assistant
Yantis	Noah	Office of Rep. John Moolenaar	Staff Assistant



Youngstrom	Tristan	Office of Sen. James Risch	Constituent Services Representative